CONTRACT USER GUIDE



How to Use Firearms, Ammunition, Related Training Products, Services, Accessories and Less than Lethal Munitions Statewide Contract

Contract #: LAW09 **Contract Duration:** 09/15/2008 to 06/30/13

MMARS #: LAW09* Options to renew: No Options to renew – Current contract is an Interim

Contract Manager: Ronald L. Whitaker - 617-720-3112 ron.whitaker@state.ma.us

This contract contains: Supplier Diversity Office (SDO) Businesses and Environmentally Preferable

Products (EPP) Programs and Prompt Pay Discount Program

Last change date: 12/06/12

Contract Summary

This contract is for the supply and delivery of Firearms, Ammunition, Related Training Products, Services, Accessories and Less than Lethal Munitions.

The following categories of products are available under this contract:

- Firearms
- Ammunition
- Related Training Products
- Services
- Accessories
- Less than Lethal Munitions

Benefits and Cost Savings

- Prompt Pay Discount
- Volume Purchase Discounts
- Time Limited Specials
- Trade-Ins

Who Can Use This Contract

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- 03. Independent public authorities, commissions and quasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Public purchasing cooperatives;
- 08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- 09. Other states and territories with no prior approval by the State Purchasing Agent required; and
- 10. Other entities when designated in writing by the State Purchasing Agent.



Pricing and Purchase Options

Purchase Options: Purchases will be direct, outright purchases with no delivery charges.

Pricing and buying details: Cost tables detail the cost structure of the equipment. Payment is based solely on the cost tables or catalogs supplied by the vendor and are posted under the "Vendor" tab on Comm-PASS.

Additional Information

Delivery - All quotations are Freight on Board (FOB) destination, delivered and unloaded to all Departments and/or Political Subdivisions within the Commonwealth of Massachusetts, with all charges for transportation and unloading paid by the contractor.

Contractors will deliver goods within 30 business days after receipt of order (A.R.O.). Goods delivered after 30 business days may be deemed unacceptable and returned at no cost. Warranty - Warranties are at a minimum of two years and free from factory defects from when received. Manufacturer's Recalls — Product recalls will result in notification from Contractors and instructions on the action to be taken at no expense to the Commonwealth. Updated repair technical sheets and product cancellations which include all associated product parts and accessories will be received from each Contractor as available and in a timely manner with any associated expenses borne by the Contractor.

Contractors are responsible, at their expense, for all repairs due to factory recalls or products deemed factory defective for either parts or workmanship and will be repaired and returned within five working days of receipt of the repaired item.

Product Liability Insurance - All items must be covered by a Manufacturer's product liability Insurance.

Trade-in – Departments may engage in product trade-ins with those Contractors agreeing to accept trade-ins which will be negotiated in good faith at the time of trade-in. All trade-ins should be identified and agreed upon by both parties.

Damaged Goods Return – This covers items that do not meet contract specifications as well as goods damaged in transit, which the contractor will have 15 calendar days to pick up and replace at no charge to the Commonwealth. If the identified items are not picked up after 15 calendar days the Commonwealth becomes the owner and may decide on product disposition.

General Return/Exchange - Goods ordered by the Commonwealth can be returned within 30 calendar days of receipt for any reason for a full contract price credit.

Product Support - Contractors offer the following:

- A variety of manufacturers under awarded categories.
- Price and percent discounts against each Law Enforcement manufacturer's price list within a catalog.
- Product support as requested by departments.
- Product sampling at no charge to departments for new product or initial use of a product to meet a
 departments needs for an evaluation time period.
- Drop shipment capabilities at no additional charge.
- A willingness to maintain or have access to product inventory at their place of business.
- A return goods policy that meets Commonwealth needs.
- Supplying physical price lists and catalogs as needed while on contract.

<u>Comments & Complaints</u> - Departments are encouraged to submit comments & complaints to the Contract Manager regarding any occurrence which relate to a contractor's performance that does not meet the terms and conditions of the contract.

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Vendor List and Contract Information

Awarded contractors are listed below and on the "Vendor" tab of <u>Comm-PASS</u> at the bottom of the vendor detail page with "Pricing Information." Supplier involvement in any of the following programs will have the appropriate icon appearing on the "Vendor" tab page in Comm-PASS. Programs include Small Business Purchasing Program (SBPP), Supply Diversity Office Certification (SDO, formerly SOMWBA Certification), Supplier Diversity Program (SDP, formerly AMP), Environmentally Preferable Products Program (EPP), and Prompt Pay Discount PPD).

Vendors	Contact	Telephone	Email	Programs
Jurek Brothers	Greg and Steve	413-774-2783	info@jurekbrothers.com	PPD
	Jurek			
All-Sports Heroes	Barbara	978-452-1976 x	bnormandin@heroesuniforms.com	PPD
Uniforms, Sporting Goods	Normandin	353	-	
& Promotions				
Central Equipment	Jean Cole	508-758-3758	centralequipment@verizon.net	PPD
Company Inc.				
Safariland	Patricia	800-428-0588 x	Patricia.cppedge@baesystems.com	PPD
	Coppedge	1739		

Strategic Sourcing Services Team Members

A new LAW15 Strategic Sourcing Services Team has been developed as a replacement to the LAW09 Team.

Where to Obtain Important Contract Information

To obtain in depth contract information please go to the <u>Comm-PASS</u> website, click on "Contracts" then search by document number LAW12 to locate the following contract information:

Contract User Guide "Forms & Terms" tab
Request for Response (RFR) "Forms & Terms" tab

Cost Tables "Vendors" tab

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